

**Minutes of Budget and Transformation Panel Meeting  
11 April 2013**

**1. Attendance**

Members:

Alderman Gavin Robinson (Chair)  
Councillor Tim Attwood  
Councillor Maire Hendron  
Councillor John Kyle  
Councillor Conor Maskey  
Councillor Lee Reynolds

Apologies:

Alderman David Browne

Officers:

Peter McNaney, Chief Executive  
Ronan Cregan, Director of Finance and Resources  
Gerry Miller, Director of Property and Projects  
Andrew Hassard, Director of Parks and Leisure  
Suzanne Wylie, Director of Health and Environmental Services  
Mark McBride, Head of Finance and Performance

**2. Year End Annual Report**

The Director of Finance and Resources referred to the draft annual report which will be presented to the Strategic Policy and Resources Committee on the 21 June 2013.

The report provides an overview of the key areas of performance by the Council, against the planned activity, as well as summarising the Council's financial performance during the year ended the 31 March 2013. The report also includes separate sections on each Standing Committee, introduced with a summary by the Chair of the Committee.

Following approval by the Strategic Policy and Resources Committee, the report will be finalised for publication.

**3. Investment Programme Delivery Plan**

The Director of Finance and Resources provided an overview of the investment programme delivery plan, which will be considered at the Strategic Policy and Resources Committee on the 21 June 2013. A key element of the delivery plan are the individual project briefs, which set out the stages, milestones and performance indicators for each project/commitment within the investment programme. The project briefs are an essential part of the Council's performance management system.

**4. Year End Management Accounts**

The Director of Finance and Resources summarised the outturn for the Council for the year ended 31 March 2013. It was noted that the departmental position was an under spend of £864k or 0.7%, with general reserves standing at £13.3m at the year end and specified

reserves totalling £7.2m. It was agreed that the reasons for maintaining the general reserves at the current level should be included in the final report presented to SP&R.

The Director outlined the work being undertaken to analyse the year end rates finalisation advised by the LPS. This included an assessment of the impact of the vacant property inspections, undertaken by Building control including the recurrent benefit of this exercise. The Director also advised that the analysis of the collectable rate, appeals and LPS debt levels would be supported by the IRRV to assist in estimating the rate base for the 2014/15 estimates and the rate base of the new Council area for 2015/16.

## **5. Leisure Finance Strategy**

The Chief Executive summarised the work undertaken to progress the review of the Leisure Estate. He outlined the proposed approach to the programme which would be based on the principles agreed by the Strategic Policy and Resources Committee in January 2013 and the capital financing implications. It was agreed that the recommendations for financing of phase 1 of the leisure investment, should be presented to the Strategic Policy and Resources meeting on the 21 June 2013.

## **6. Capital Programme Update**

The Director of Property and Projects advised that an update report on the capital programme would be presented to the next meeting of SP&R. This would include recommendations for movements within the programme and for the addition of schemes to Emerging Projects List. A detailed update on the Olympia and Andersonstown projects would also be presented to the Committee.

## **7. G8 Update**

The Director of Health and Environmental Services provided an update on the Council's G8 preparations and the arrangements for communication with Elected Members over the G8 period. The Chief Executive also outlined the arrangements for the event in Waterfront Hall on the 17 June and advised that full details would be emailed to members later that day.

## **6. Date of Next Meeting**

It was agreed that the next meeting of the panel would be at **10.00am on Friday 16 August 2013.**

Further meetings of the panel were agreed as follows:

- 10.00am Friday 13 September 2013
- 10.00am Friday 18 October 2013
- 10.00am Friday 15 November 2013
- 10.00am Friday 6 December 2013